

## **General Information**

Swimming New Zealand rules and regulations govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers.

For information and updates to this document please refer to the [Swimming New Zealand website](#). This is a living document. Please check back here regularly to ensure you have the correct version.

All participants must agree to comply with the Sports Anti-Doping Rules.

## **Venue Address**

Wellington Regional Aquatic Centre  
63 Kilbirnie Crescent  
Kilbirnie, Wellington



## **Meet Contacts**

**Swimming New Zealand**  
Event Manager  
021 569 436  
[events@swimming.org.nz](mailto:events@swimming.org.nz)

**Johnson Raela**  
SNZ Comms & Digital  
021 027 17007  
[johnson@swimming.org.nz](mailto:johnson@swimming.org.nz)

**Andy Kent**  
Head of Participation  
021 222 9891  
[andy@swimming.org.nz](mailto:andy@swimming.org.nz)

**Host Region**  
Swimming Wellington  
[operations@swimwn.co.nz](mailto:operations@swimwn.co.nz)

## **General Entry Information**

### **Entry Deadline**

**TUESDAY 30 JANUARY 2018** at 11.59pm. Late entries will not be accepted.  
**NO REFUNDS** for any withdrawals (including medical) will be given once entries have closed.

### **Entry Process**

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage.  
There is no limit on the number of individual event entries.

### **Entry Fees**

Entry fees are \$15.00NZD per individual event and \$30.00NZD for relay events.

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers.

Clubs and regions that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

### **Qualification Criteria**

**Age as at 16 FEBRUARY 2018.**

The qualifying period is from 1<sup>st</sup> January 2017 to 28<sup>th</sup> January 2018.

The qualifying times are 25m Short Course times. Qualifying times swum in pools other than 25m pools must be converted using the SNZ Conversions.

Only results from approved meets will be able to be used as qualifying times. A list of approved results can be found [here](#).

Individual entry times will be generated by the SNZ Database. Performances from International, Regional and Local competitions not held within the database will not be eligible for use to enter this championship.

All swimmers shall only enter qualified events. Swimmers must have achieved a qualifying time in the 100m, 200m or 400m IM to be eligible to enter this meet (They do not need to enter an IM, they only need to meet the qualifying time). Any swimmers that haven't met this criteria once entries have closed will be removed from the meet.

### **Relays**

Relays will be club relays and swum as 12 & Under. Only swimmers who have met the qualifying time and entered at least one individual event in this competition may be entered into relay events. Mixed relays consist of 2 males and 2 female swimmers.

### **Psych Sheets**

Preliminary Psych Sheets will be posted on the Swimming New Zealand website on **THURSDAY 1<sup>st</sup> FEBRUARY 2018.**

Corrections and changes to psych sheets are to be sent to [events@swimming.org.nz](mailto:events@swimming.org.nz) by **5.00pm SUNDAY 4<sup>th</sup> FEBRUARY 2018**.

Final Psych Sheets will be posted on the Swimming New Zealand website on **MONDAY 5<sup>th</sup> FEBRUARY 2018**.

### **Withdrawals/Scratchings**

Withdrawals will be as detailed in SNZ Regulation 3. The fine for failure to withdraw from a final is \$50.00. Note: All New Zealand Junior Festival Events are timed finals and SNZ Regulation 3 applies.

*3.2 For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.*

Please send any details of scratchings for session one to [events@swimming.org.nz](mailto:events@swimming.org.nz) by 9am Friday 16 February.

Scratchings for session one must be submitted by the end of the Team Managers Meeting, the day before the first session. Scratchings for sessions two, three and four must be submitted to the control room by the completion of the preceding session.

### **Meet Photography**

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.

## **Accreditation Information**

### **Accreditations**

Regional associations need to complete the coaches and managers form on behalf of the clubs in their region attending the meet. Event passes will be allocated to clubs based on this information.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

- 1-10 Swimmers = 2 coaches/managers
- 11-20 Swimmers = 3 coaches/managers
- 21-30 Swimmers = 4 coaches/managers
- 31+ Swimmers = 5 coaches/managers

### **Accreditation Criteria**

Coaches must be registered with Swimming New Zealand as a Premium or Associate Coach and must be showing as financial and active in the Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as volunteer membership type if they are not already on the database. They are not permitted to be undertaking any coaching on pool deck.

Swimmers will all be issued a pass.

Passes must be worn while on pool deck, anyone not wearing a pass will be asked to move to the spectator's area.

## **COMPETITION INFORMATION**

### **Warm-up Procedure**

SNZ use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the SNZ website.

### **Marshalling Process**

Self-marshalling will be employed during all sessions of the 2018 NZ Junior Festival. Swimmers will assemble behind the starting blocks 4 heats prior to their event. For all 50m events swimmers need to be behind the blocks 6 heats prior to their event.

### **Team Managers Meeting**

There will be a team managers meeting held on **16<sup>th</sup> February at 2.30pm**. Regional and club managers will be given a brief run-down of meet activities, expectations of swimmers and clubs, and general delivery of the event.

Each club is asked to have at least one representative at the meeting to ensure all information is delivered back to the swimmers.

### **Collection of Packs**

Club packs including passes must be collected by Club and Regional Team Managers from 2.00pm 16<sup>th</sup> February.

### **Strapping**

Swimmers with strapping must provide documentation from a relevant registered health practitioner or physiotherapist and be reviewed by the Meet Director prior to swimming. Any swimmers without such documentation will not be permitted to swim.

### **Pool Access**

#### Swimmers/Coaches/Team Managers:

Access to the pool for all swimmers, coaches and team managers is via the southern entrance on Kilbirnie Road. Pool staff will be on hand to ensure that passes are being presented. If you do not have a valid pass – you will be required to pay the appropriate admission fee.

#### Spectators:

Spectators are not to access the pool deck, if you are on pool deck without a correct pass you will be asked to move back to the spectator area.

### **Officials Information**

An officials meeting will be held on 16th February starting at 3pm. The Meet Director will conduct the meeting.

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### **Seating**

There will be no rotations of seating during the championships. The seating plan will be posted on the SNZ website. Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats. Spectator seating is limited.

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### **Session Programmes**

Session programmes will be issued to regional team managers based on the number of Coaches/Managers detailed in the regional coaches and managers form.

Session programmes will be distributed to Regional Managers via the regional boxes.

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### **Results**

Results will be posted in various locations around the pool.

Swimming New Zealand will have live results via the SNZ website and Meet Mobile. The results for each event will be uploaded once the event has been signed off.

A PDF of each session's results will be posted on the events page at the conclusion of each session.

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### **Disqualifications**

Disqualifications will be announced and a copy of the DQ form put in the Regional Team Manager Box.

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### **Protests**

If a swimmer is wanting to lodge a protest as per the possible reasons outlined in SNZ Regulation 4.1 it is to be submitted to the referee on the protest form by the team manager within 30 minutes following the conclusion of the specific event. The protest form needs to be accompanied by the protest fee of \$100NZD cash.

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### **Timelines**

Timelines will be included in session programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmer's responsibility to be at marshalling at the appropriate time (i.e. 4 heats before a swimmer scheduled race).

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### **Spectator Charges**

Door Entry: \$4.00 per session

Tickets will not be available for pre-purchase through the Swimming New Zealand shop. Tickets will only be available via door sales at the venue.

Session programmes will be available for purchase at the main entrance to the pool.

Sessions programmes: \$3.00 per session.

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### **Victory Ceremonies**

The Victory Ceremony Timetable will be included in the finals programmes and a musical fanfare will be used to indicate the start of each Victory Ceremony. Victory ceremonies will take place as per the timetable.

Swimmers who are not present WILL NOT RECEIVE THEIR MEDAL.

IMMEDIATELY after finishing their race AND BEFORE warming down the TOP 3 swimmers must go to the presentation area. They must advise the presentation official they are present.

We will endeavour to run the victory ceremonies as timetabled. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.
- Tracksuit bottoms or shorts are recommended.

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### **Parking**

Parking is readily available at the rear of the complex and in surrounding streets of Kilbirnie. For Bus and Public Transport information visit the [Wellington Transport](http://www.wellingtontransport.govt.nz) website.

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### **Merchandise**

Merchandise for the Junior Festival is available for pre-purchase. Race suits and other swim products are also available from Teamline on their online shop and from their poolside shop. Find everything you need on their website [www.teamline.co.nz](http://www.teamline.co.nz)

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### **Banner Placement**

Swimming New Zealand will have signage at the 2018 NZ Junior Festival; this signage takes precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

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### **Certificates and Rankings**

Summary certificates will be sent out to the top 10 swimmers in each age group in each gender based on the XLR8 points from the festivals. Rankings will also be published on the SNZ Website based on the top 10 swimmers in each age group in each gender based on XLR8 points.

**Qualification Times**
**25m Qualifying Times**

Male				Female			
10 & U	11 yr	12 yr	12 & U	10 & U	11 yr	12 yr	12 & U
<b>FREESTYLE</b>							
50.40	49.20	44.40		<b>50</b>	50.40	49.20	46.80
1:55.20	1:46.80	1:42.00		<b>100</b>	1:54.00	1:46.80	1:42.00
3:50.40	3:48.00	3:33.60		<b>200</b>	3:50.40	3:48.00	3:33.60
			6:45.60	<b>400</b>			6:48.00
<b>BACKSTROKE</b>							
57.60	56.40	51.60		<b>50</b>	56.40	55.20	54.00
2:09.60	2:01.20	1:56.40		<b>100</b>	2:08.40	2:01.20	1:56.40
4:19.20	4:12.00	3:48.00		<b>200</b>	4:19.20	4:12.00	3:54.00
<b>BREASTSTROKE</b>							
1:09.60	1:04.80	56.40		<b>50</b>	1:09.60	1:04.80	56.40
2:24.00	2:14.40	2:08.40		<b>100</b>	2:24.00	2:14.40	2:08.40
5:06.00	5:02.40	4:18.00		<b>200</b>	5:06.00	5:02.40	4:18.00
<b>BUTTERFLY</b>							
1:02.40	1:01.20	52.80		<b>50</b>	1:02.40	1:01.20	52.80
2:25.20	2:09.60	1:58.80		<b>100</b>	2:20.40	2:09.60	1:58.80
			4:04.80	<b>200</b>			4:04.80
<b>MEDLEY</b>							
2:06.00	2:00.00	1:54.00		<b>100</b>	2:06.00	2:00.00	1:54.00
4:25.20	4:18.00	3:46.80		<b>200</b>	4:21.60	4:12.00	3:46.80
			8:00.00	<b>400</b>			8:00.00

Day 1 – Fri 16 February – Session 1			Day 2 – Sat 17 February – Session 2			Day 2 – Sat 17 February – Session 3			Day 3 – Sun 18 February – Session 4		
Warm up 2.00 - 3.50pm		Start 4.00pm	Warm up 7.00 – 7.50am		Start 8.00am	Warm up 3.00 – 3.50pm		Start 4.00pm	Warm up 7.00 – 7.50am		Start 8.00am
1	400m Free	F 12 years & Under	22	400m IM	F 12 years & Under	42	200m Free	F 10 years & Under	66	200m IM	W 10 years & Under
2		M 12 years & Under	23		M 12 years & Under	43		M 10 years & Under	67		M 10 years & Under
3	50m Breast	F 10 years & Under	24	50m Free	F 10 years & Under	44		F 11 years	68		W 11 years
4		M 10 years & Under	25		M 10 years & Under	45		M 11 years	69		M 11 years
5		F 11 years	26		F 11 years	46		F 12 years	70		W 12 years
6		M 11 years	27		M 11 years	47		M 12 years	71		M 12 years
7		F 12 years	28		F 12 years	48	50m Fly	F 10 years & Under	72	100m Breast	W 10 years & Under
8		M 12 years	29		M 12 years	49		M 10 years & Under	73		M 10 years & Under
9	200m Back	F 10 years & Under	30	200m Breast	F 10 years & Under	50		F 11 years	74		W 11 years
10		M 10 years & Under	31		M 10 years & Under	51		M 11 years	75		M 11 years
11		F 11 years	32		F 11 years	52		F 12 years	76		W 12 years
12		M 11 years	33		M 11 years	53		M 12 years	77		M 12 years
13		F 12 years	34		F 12 years	54	100m Back	F 10 years & Under	78	100m Free	W 10 years & Under
14		M 12 years	35		M 12 years	55		M 10 years & Under	79		M 10 years & Under
15	100m Fly	F 10 years & Under	36	50m Back	F 10 years & Under	56		F 11 years	80		W 11 years
16		M 10 years & Under	37		M 10 years & Under	57		M 11 years	81		M 11 years
17		F 11 years	38		F 11 years	58		F 12 years	82		W 12 years
18		M 11 years	39		M 11 years	59		M 12 years	83		M 12 years
19		F 12 years	40		F 12 years	60	100m IM	F 10 years & Under	84	200m Fly	W 12 years & Under
20		M 12 years	41		M 12 years	61		M 10 years & Under	85		M 12 years & Under
21	4x50 Mixed Free Club Relay	12 years & under (2 Male, 2 Female)				62		F 11 years			
						63		M 11 years	86	4 x 50 Mixed IM Club Relay	12 years & under (2 Male, 2 Female)
						64		F 12 years			
						65		M 12 years			